

MINUTES OF THE  
MONTHLY BOARD MEETING  
OF THE BOARD OF EDUCATION  
IKM-MANNING COMMUNITY SCHOOL DISTRICT  
THURSDAY, AUGUST 15, 2013  
7:00 P.M.

**ROLL CALL**

IKM-Manning Directors Present: Lynn Barry, David Heller, Scott Hodne, Kenny Juhl, Dennis Kasparbauer, Eric Ramsey

IKM-Manning Directors Absent: Amy Ferneding

Administrators Present: Supt. Dr. Thomas Ward, Principals Wendy Hammrich, Brian Wall, Sharon Whitson

Secretary: Beth Dickson

Guests: Several guests were present.

Location: IKM-Manning FCS Room in Manilla

**Call Regular Meeting to Order/Approve Agenda**

President Dennis Kasparbauer called the regular meeting to order at 7:00 p.m. and announced the agenda.

Hodne made the motion seconded by Heller to approve the agenda and the motion carried unanimously.

**Communications**

Rich Wiig, former board member of the IKM CSD and resident of Irwin, voiced his concerns regarding the closing of a building in the IKM-Manning CSD stating that a process like this takes time and needs to be thoroughly evaluated. He also had concerns regarding football lights, cable, etc. being removed at the Irwin football field.

**Administration Reports**

Principal Wall had a handout for the board that showed how our most recent graduates compared to state averages on ACT scores. It showed the percent of ACT-tested students ready for college level coursework.

Principal Whitson reported they had a great start to middle school; she stated that the middle school has 24 less students this year but also has less staff; reported that a team of K-6 grade teachers and administrators will be participating in Collaborating for Iowa's Kids Workshop (C4K) throughout the school year. The team will learn to access the RTI data system and administer different assessments and closely monitor students progress in Literacy; and stated that staff was introduced to PD360.

Principal Hammrich reported that the open house was very well attended in both elementary buildings and thanked parents for their attendance and support. She also reported on the new bus route from Manning to Irwin; SAI conference; and RTI session.

Superintendent Ward had several handouts for the board regarding the following:

- 1) Current enrollment listing - He noted that IKM-Manning enrollment to date is 717, down 14 students.
- 2) Open classrooms in each building – He discussed open classrooms in each building with the board.
- 3) Utilities Summary FY12 & FY13 – This summary shows utility costs at each building. He noted that the district had to have an agreement in order to reprogram the program installed by ESG which should reduce the cost of natural gas during the warm months.

The board noted that there are 4-5 meters at the Manning site and would like Dr. Ward to look into this to see if one meter is a possibility.

**Discussion Items**

5.A Modular Classroom Cost.

Dr. Ward informed the board that he requested 3 bids for modular classrooms. He received one bid from SMM, Sustainable Modular Management. The cost for three 28x76 ft. modular classrooms, delivered to Irwin and set

up is \$272,775. This bid does not include gas, electrical, water hookups or the price for a Science Lab/Family Consumer Science modular classroom. This would add 6 classrooms. The board discussed at length the modular classroom possibilities and possible obstacles... gas, electric, water hookups.

The board requested that Dr. Ward compile total cost packages to include 5 and 10 year projected costs for each building being considered for closure. The board requested this information prior to public meetings in each community.

### **Action items**

#### **6.A Approve Consent Agenda.**

The consent items were presented to board members prior to the board meeting for their inspection. Ramsey made the motion seconded by Hodne to approve consent items A.i through A.v as follows. The motion carried unanimously.

- i. Minutes – July 18, 2013 Regular Meeting
- ii. The payment of Aug. 2013 board bills:  
Operating Fund \$168,901.40  
Management Fund \$146,552.00  
Capital Projects \$15,711.25  
PPEL \$46,229.10  
Activity Fund \$8,427.24
- iii. Activity Report – Financial Statement for July, 2013
- iv. Food Service Report – Financial Statement for July, 2013
- v. Board Secretary/Manager Report – Financial Statement for July, 2013

**6.B Approve District Developed Special Education Service Delivery Plan.** Ramsey made the motion seconded by Hodne to approve the District Developed Special Education Service Plan of the IKM-Manning Community School and the motion carried unanimously.

**6.C Approve Policy 401.1 Revision.** Hodne made the motion seconded by Heller to approve Board Policy 401.1 Equal Employment Opportunity as presented and the motion carried unanimously.

**6.D Approve Policy, Finance, and Facility Committees.** Dr. Ward made the recommendation to table this item until after school board elections in September. Ramsey made the motion seconded by Hodne to table the approval of Policy, Finance, and Facility Committees at this time.

#### **6.E Approve The Means to Conduct Annual Meetings.**

- i. Appoint Board Secretary/Treasurer. Barry made the motion seconded by Ramsey to appoint Beth Dickson as the IKM-Manning Board Secretary/Treasurer for the 2013-2014 school year and authorize Beth Dickson as the IKM-Manning School Business Official for the 2013-2014 school year and the motion carried unanimously.
- ii. Appoint Superintendent and Board Secretary to Sign Warrants. Heller made the motion seconded by Hodne to appoint Dr. Thomas Ward, Superintendent and Beth Dickson, Board Secretary to sign warrants of the IKM-Manning Community School for the 2013-2014 school year and the motion carried unanimously. In the event that Dr. Ward or Beth Dickson are absent for an unforeseen reason, the Board President, Nancy Thies, and Barb Willenborg will also be listed on bank account signature cards and would then be designated to sign warrants.

### **Personnel Items.**

**7.A Approve Resignations.** None at this time.

7.B Approve Contracts.

Heller made the motion seconded by Barry to approve Tom Casey as a Voluntary Football Coach for the 2013-2014 season and the motion carried unanimously.

Hodne made the motion seconded by Heller to approve Dan Spooner as JH Asst. Football Coach in the amount of \$1,722.00 for the 2013-2014 season. On vote, Ayes: Barry, Heller, Hodne, Juhl, Kasparbauer. Nays: Ramsey. Absent: Ferneding. The motion carried.

**Board Reports and Communications.**

8.A Board Election September 10, Regular & Organizational Board Meeting September 19.

Barry questioned the move from three 2<sup>nd</sup> grade teachers to three kindergarten teachers at this time. Principal Hammrich stated that when this move occurred, with the number of students in each grade level at that time, she felt the extra teacher was needed at the kindergarten level and since then kindergarten students have dropped.

**Adjournment.**

There being no further business to come before the meeting, Ramsey made the motion to adjourn seconded by Heller and the motion carried unanimously. The meeting adjourned at 8:05 p.m.

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Dennis Kasparbauer, President

Attest:

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Beth Dickson, Secretary