

**MINUTES OF THE
MONTHLY BOARD MEETING
OF THE BOARD OF EDUCATION
IKM-MANNING COMMUNITY SCHOOL DISTRICT
THURSDAY, MAY 16, 2013
7:00 P.M**

ROLL CALL

IKM-Manning Directors Present: Amy Ferneding, Scott Hodne, Dennis Kasparbauer, Eric Ramsey

IKM-Manning Directors Absent: Lynn Barry, David Heller, Kenny Juhl,

Administrators Present: Superintendent Dr. Thomas Ward, Principals Wendy Hammrich, Brian Wall, Sharon Whitson.

Achievement: Denise Wall

Student Representatives: Kim Hodne

Secretary: Mary Heller

Guests: There were 7 guests present at this meeting.

Location: IKM-Manning Junior High FCS Room/Manilla

Call Regular Meeting to Order/Approve Agenda

President Dennis Kasparbauer called the regular meeting to order at 7:00 p.m. and announced the agenda.

Hodne made the motion seconded by Ramsey to approve the agenda and the motion carried unanimously.

Communications

Tiffany Hoogestraat, Tanya Gaer, Molly Reisz, Lora Darling, Brian Wall and Luann Langel attended eBoot Camp training this school year to help them become better facilitators of technology and find ways to better encourage others to use technology. Part of this class required them to create a video about the districts' use of technology. Luann presented the very enjoyable video at this time for all who attended the meeting to view.

Administration Reports

Student Representative Kim Hodne was present to receive an IKM-Manning Wolves plaque in appreciation of serving on the IKM-Manning Board. Superintendent Ward and all board members value the student input received throughout the year, thanking Kim for her service.

Denise Wall noted that the final 2012-2013 SIAC meeting had been held, wherein she shared APR reports and goals in reading, math, and science with the committee.

Principal's Hammrich, Whitson, and Wall each reported on their Action Plan 2013-14. Common Action Plan Goals for each principal are 1) increasing K-12 communication; 2) increasing teacher collaboration; 3) identifying professional development needs and creating professional learning centers for staff; 4) continuing to improve student assistance; 5) to utilize the data wall for math and science in RTI 6) to develop meaningful and academic standards for measuring students.

Principal Whitson noted that Jenny Linde applied for, and has received, a STEM Grant for the district. Jenny has also applied for an additional grant for which she has not yet received word on todate. She also noted that Shari Lohrmann and Rhonda Sievertsen encouraged the 7th grade class to participate in Poetry Digest with 23 students having their work accepted.

Principal Wall made special note of the 2012-13 senior class, noting that of the 57 seniors 28 are honor graduates, this class being a high achieving very academic class. He also commended Ben Booth for securing a STEM grant to expand CASE curriculum offering.

Superintendent Ward complimented Denise Wall for a job well done in the Curriculum area of the district, noting that she will serve the district even more effectively in her 2013-2014 move to full time math instructor; thanked and noted his appreciation of Principals' Wendy Hammrich, Brian Wall, and Sharon Whitson for a job well done; he also noted his appreciation of a job well done by Mary Heller, Board Secretary.

Superintendent Ward invited all board members to the staff breakfast at the Manning center on Friday, May 24th, at 7:45 a.m. The administrators will be cooking this breakfast.

Discussion Items

5.A Online Payment Discussion. Superintendent Ward presented information to the board relating to PaySchools, Online Payment Processing System, PayForIt.net. This secure web-based payment system simplifies payment, collection and balancing of funds for school districts, wherein parents can fund student accounts online at their convenience, minimizing the need for manual check processing and handling of cash. PayForIt.net will be brought to the board as an agenda item in June.

5.B Building Comparison. Superintendent Ward intends to share building cost comparison information, as he receives it for board members to review. He shared the following cost comparisons at this time, noting that he has not yet received costs for roofing in the main area, or installation of an elevator at the Manilla center in order for this center to be a viable option, nor has he received costs for the necessary addition of 4 to 6 classrooms at the Irwin center in order for this center to be a viable option.

	<u>Manilla Center</u>	<u>Irwin Center</u>
Tuckpointing	72,000	9,000
Lighting Update	10,000	0
Roofing Project (West Wing)	66,000	0
Heating/Air Conditioning	700,000 (2 nd /3 rd Floors)	50,000 (Cafeteria)
New Boilers	50,000	50,000 (High Efficiency Boiler)
Security	20,000	20,000

Action items

- A. Approve Consent Agenda. The consent items were presented to board members for their inspection. Hodne made the motion seconded by Ferneding to approve consent items A, i through v, as follows. The motion carried unanimously.
 - i. April, 2013 Business Manager/Secretary financial statement for the Operating, Management, Capital Projects, Debt service, and PPEL Funds of the IKM-Manning CSD.
 - ii. April 6, Board Retreat, April 11, Regular Meeting and May 7, Special Board Meeting Minutes.
 - iii. May 2013 bills in the General Fund in the amount of \$94,631.38, in the Activity Fund in the amount of \$15,531.61, and in the Nutrition Fund in the amount of \$21,365.10.
 - iv. April, 2013 financial statement for the Activity Fund of the IKM-Manning CSD.
 - v. April, 2013 financial statement for the Nutrition Fund of the IKM-Manning CSD.

- B. Approve Graduation List. Hodne made the motion seconded by Ferneding to approve the 2013 Graduation List presented omitting student #53, with the stipulation that students have met all graduation requirements. On vote, the motion carried unanimously.

- C. Approve Memorandum of Understanding for Concurrent Enrollment Between IKM-Manning CSD and Iowa Western 2013-2014. Hodne made the motion seconded by Ramsey to approve the Memorandum of Understanding for all Concurrent Enrollment Courses between the district and Iowa Western Community College for the 2013-2014 school year. On vote, the motion carried unanimously.

- D. Approve IKM-Manning CSD 2011-2012 Audit. The board reviewed the 2011-2012 Audit at this time. Ferneding made the motion seconded by Ramsey to approve the Audit and the motion carried unanimously. A copy of said Audit is on file in the office of the Superintendent.
- E. Consider Comprehensive Agreement Between IKM-Manning CSD and the IKM-Manning Education Association. Board members reviewed the Comprehensive Agreement Between IKM-Manning Community School District and the IKM-Manning Education Association previously received. Hodne made the motion seconded by Ferneding to approve the Comprehensive Agreement and the motion carried unanimously. A copy of said Comprehensive Agreement is on file in the office of the Superintendent.

Personnel Items

A Approve Resignations. Hodne made the motion seconded by Ferneding to approve resignations listed below, effective at the end of the 2012-2013 school year, and the motion carried unanimously. The board is very appreciative and thanks these employees for their years of service to the district

Holly Borkowski	K-4 At Risk/Guidance Instructor
Lora Darling	PK-12 Librarian
Barb Saunders	Computer Associate
Dian Schmiedeskamp	Elementary Instructor

Hodne made the motion seconded by Ferneding to approve the resignation of Jenny Linde, JH Track Coach, at the end of the 2012-13 school year, upon finding a suitable replacement, and the motion carried unanimously.

B Hiring. Board members reviewed listings previously received for Administrators-Superintendent and Principals; Certified Positions; Extra Duty Positions; and Classified Positions, with the following motions being made:

Administrators-Superintendent and Principals. Ramsey made the motion seconded by Hodne to extend the Superintendent and Principals' contracts for another year and the motion carried unanimously. Superintendent Ward will bring salary and benefit information to the meeting in June for approval.

Certified Positions Ramsey made the motion seconded by Ferneding to approve 2013-2014 Certified Positions as presented by Superintendent Ward and the motion carried unanimously. Listing is hereto attached, and on file in the office of the Superintendent.

Extra Duty. Hodne made the motion seconded by Ferneding to approve 2013-2014 Extra-Curricular Positions as presented by Superintendent Ward and the motion carried unanimously. Listing is hereto attached, and on file in the office of the Superintendent.

Classified Positions. Ramsey made the motion seconded by Ferneding to approve 2013-2014 Classified Positions as presented by Superintendent Ward and the motion carried unanimously. Listing is hereto attached, and on file in the office of the Superintendent.

Ferneding made the motion seconded by Ramsey to approve the request of Lynsie Sievertsen to serve the district as a Volunteer Softball Coach for the 2013 summer season and the motion carried unanimously.

Board Reports and Communications.

Next Meeting. The next regular board meeting of the IKM-Manning Community School District will be held on Thursday, June 13th at 7:00 a.m. Food Service bids, handbook updates, 2013-14 student fees, adult meal prices, PayForIt.net program, Administration salary and benefits, and building comparison costs will be among the discussion and/or action items at this meeting.

Adjourn Board Meeting

There being no further business to come before the meeting, Hodne made the motion seconded by Ferneding to adjourn, and the motion carried unanimously. President Dennis Kasparbauer adjourned the meeting at 8:30 p.m.

Dennis Kasparbauer, President

Attest:

Mary K. Heller, Secretary