

MINUTES OF THE
MONTHLY BOARD MEETING
OF THE BOARD OF EDUCATION
IKM-MANNING COMMUNITY SCHOOL DISTRICT
THURSDAY, MARCH 14, 2013
7:10 P.M.

Roll Call

IKM-Manning Directors Present: Amy Ferneding, David Heller, Scott Hodne, Kenny Juhl, Dennis Kasparbauer, Eric Ramsey

IKM-Manning Directors Absent: Lynn Barry

Administrators Present: Superintendent Dr. Thomas Ward, Principal Sharon Whitson

Secretary: Mary Heller

Guests: There were 39 guests present at this meeting

Location: IKM-Manning Junior High FCS Room in Manilla

Call Regular Meeting to Order/Approve Agenda

President Dennis Kasparbauer called the regular March meeting to order at 7:10 p.m. and announced the agenda. Hodne made the motion seconded by Ferneding to approve the agenda and the motion carried unanimously.

Communications/Correspondence

The board listened to public concerns with regard to the direction of the IKM-Manning Community School in the immediate future, asking the board for additional information, scheduled meetings, and a timeframe for the possible closure of a district building. The future of the district will be a discussion item at the April 11, 2013 meeting of the board.

Administration Reports

Principal Whitson shared Iowa Assessments testing information with the board and noted that spring pictures and the high school play matinee are upcoming events.

Superintendent Ward discussed summer projects, including roofing at the Manilla site; finishing of the lighting project at the Manilla site; high school lockers at the Manning site; and concrete expansion at the Manning site. Payment for summer projects will come from the district Capital Projects Fund. Superintendent Ward will bring bids to the board at the April meeting for approval.

Discussion Items

- A. Site Visit Review. Superintendent Ward reviewed the Department of Education IKM-Manning Community District Comprehensive Site Visit with the board. Site Visit Team findings were very positive for the IKM-Manning district. Said site visit is on file in the office of the Superintendent.

- B. Homeland Security Walk-Thru. Superintendent Ward reviewed the IKM-Manning Community School District Homeland Security Site Visit, February 11, 2013. Philip Pitzen, Ed.D., U. S. Department of Homeland Security, noted that a number of excellent security measures are presently in place in the district and that administration expressed genuine interest in discussing protective measures. He presented the district with security options for consideration. Superintendent Ward is researching cameras for the entrance of all district buildings and will report back to the board on this. Said Homeland Security site visit is on file in the office of the Superintendent.

Action items

- A. Approve Consent Agenda. The consent items were presented to board members for their inspection. Ramsey made the motion seconded by Ferneding to approve consent items A, i through v, as follows. The motion carried unanimously.
- i. February, 2013 Business Manager/Secretary financial statement for the Operating, Management, Capital Projects, Debt service, and PPEL Funds of the IKM-Manning CSD.
 - ii. February 20th and March 4th Board Minutes, including one change in the February 20th minutes under Action Items, C. Approve Grade Configuration, failed motion by Ferneding to read, move Grade 3 to the Manning elementary site, move Grade 4 to the Manilla middle school site, and to keep Preschool and Grades K-2 as they currently are.
 - iii. March 2013 bills in the General Fund in the amount of \$74,300.62, in the Activity Fund in the amount of \$24,039.40, and in the Nutrition Fund in the amount of \$18,098.10.
 - iv. March, 2013 financial statement for the Activity Fund of the IKM-Manning CSD.
 - v. March, 2013 financial statement for the Nutrition Fund of the IKM-Manning CSD.
- B. Approve Early Retirement Applications for Classified Staff. The board reviewed resignations, effective June 30, 2013, and Classified Personnel Early Retirement Application and Agreements, Board Policy 413.6, received from the following IKM-Manning employees at this time.
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|-----------------|--------------------------------------|
| Betty Ferneding | Head Cook Manning Site |
| Mary Heller | Business Manager/Board Secretary |
| Mari Jahn | Elementary Library Aide Manning Site |
| Chris Macumber | Middle School Secretary |
| Dave Rohe | Transportation Director/Bus Driver |
| Lana Schwieso | Elementary Secretary Irwin Site |

Hodne made the motion seconded by Ramsey to approve said employee resignations and Classified Employee Early Retirement Agreements. On Vote, Ayes: Heller, Hodne, Juhl, Kasparbauer, and Ramsey Naves: None Absent: Barry Abstain: Ferneding. The motion carried. The board wishes these employees well in their retirement and thanks them for their many years of service.

- C. Approve Final Budget Guarantee for the 2013-2014 Budget Year. Ferneding made the motion seconded by Hodne to approve the 101% Regular Program Budget Adjustment Resolution as follows: RESOLVED, that the Board of Directors of IKM-Manning Community School District, will levy property tax for fiscal year 2013-2014 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. The motion carried unanimously.
- D. Consider 2013-2014 Budget Options: PPEL, Management, Cash Reserve, Instructional Support Levies and 101% Regular Program Adjustment. At this time the IKM-Manning board of education discussed the 2013-2014 budget of the district. Superintendent Ward provided the boards with information regarding the preliminary budget for the 2013-2014 School Year.

Ramsey made the motion seconded by Heller to approve the Special Levies for the 2013-2014 Budget at 0% Allowable Growth. It was noted at this time that if the state sets Allowable Growth at a rate other than 0%, changes will be made to said budget prior to submission in April, 2013.

101% Regular Program Budget Adjustment, Cash Reserve, Instructional Support, Management and PPEL, as follows, and the motion carried unanimously:

To set the 101% Regular Program Budget Adjustment amount of \$89,627 as the regular program budget adjustment amount with a 0% allowable growth rate.

To set the Cash Reserve Levy amount at \$649,317; \$82,362 of this levy being from the School Budget Review Committee for approval for extra open enrollment out students not on the district count last year and \$566,955 for cash flow purposes.

To set the Instructional Support Levy at the maximum 10% rate in the amount of \$455,324 to be generated by applying a 12% income surtax rate = \$356,020, net in state aid = \$15,563, and \$21,489 in property tax, to produce \$393,072 net to the district. The difference between \$455,342 and \$393,072 is the amount not funded by the state, equaling \$62,252.

Pursuant to Section 298.4, Code of Iowa, to set the Management Fund Levy in the amount of \$225,000 starting on July 1, 2013. This levy can be used for early retirement, insurance premiums for maintenance and liability, and employment insurance.

To set a regular Physical Plant & Equipment Levy of .33 cents per \$1,000 of assessed valuation starting on July 1, 2013. This PPEL Levy will generate an approximate \$107,609, and can be used for buildings and grounds, technology, and vehicle purchases.

E. Approve 2013-2014 Calendar.

Heller made the motion seconded by Juhl, to approve the 2013-2014 School Calendar #1 as presented by Superintendent Ward and the motion carried unanimously.

F. Set 2013-2014 Budget Hearing Ferneding made the motion seconded by Hodne, that the Proposed IKM-Manning Budget Summary, Fiscal Year 2013-2014, be accepted for publication in the Manilla Times and Manning Monitor with the budget hearing to be held in the Junior High FCS Room, in Manilla on Thursday, April 11, 2013 at 7:00 p.m. The motion carried unanimously. The proposed levy is 12.42289.

Personnel Items

A. Approve Resignation. Heller made the motion seconded by Ferneding to accept the resignation of Shelley Foster, Technology Coordinator, effective March 15, 2013 and the motion carried unanimously.

Board Reports/Communications

The next meeting of the Board of Education will be April 11, 2013, in the Junior High FCS Room, Manilla, at 7:00 p.m. Among items included in the agenda for this meeting will be a budget public hearing, approval of the 2013-2014 budget, review and approval of summer project bids; discussion and possible setting of a timeline for closure of a district building.

Adjournment

There being no further business to come before the regular meeting, Hodne made the motion to adjourn seconded by Ferneding and the motion carried unanimously. The meeting adjourned at 8:14 p.m.

Dennis Kasparbauer, President

Attest:

Mary K. Heller, Secretary