

**MINUTES OF THE
MONTHLY BOARD MEETING
OF THE BOARD OF EDUCATION
IKM-MANNING COMMUNITY SCHOOL DISTRICT
THURSDAY, JUNE 13, 2013
7:00 A.M**

ROLL CALL

IKM-Manning Directors: Lynn Barry, Amy Ferneding, David Heller, Scott, Hodne, Dennis Kasparbauer, Eric Ramsey. Kenny Juhl was absent from this meeting.

Administrators: Superintendent Dr. Thomas Ward, Principals Wendy Hammrich, Brian Wall, Sharon Whitson.

Achievement: Denise Wall

Secretary: Mary Heller

Guests: Marlene Borkowski, Trent Hodne, Kathy Lage and Luann Langel were guests present at this meeting.

Location: IKM-Manning Junior High FCS Room/Manilla

Call Regular Meeting to Order/Approve Agenda

President Dennis Kasparbauer called the regular meeting to order at 7:00 a.m. and announced the agenda.

Hodne made the motion seconded by Ferneding to approve the agenda and the motion carried unanimously.

Communications

Superintendent Ward prepared and served breakfast to board members and administration in recognition of May School Board Member month. This breakfast being served in June rather than May so that all board members could be present.

Superintendent shared thank you notes from Candi DeCarlo and Betty Ferneding for the engraved mantle clocks received by the district at the time of their retirement. Mary Heller, Board Secretary also thanked the board at this time for the engraved mantle clock received, along with expressing a thank you to the board for the past 28 years with the district.

Administration Reports

Principal's Hammrich spoke of the nice ending of the school year, and interviews in progress.

Principal Whitson discussed perfect attendance in 2012-2013, and shared a breakdown of the Middle School Gold and Silver Honor rolls for the 4th quarter and 2nd semester. She then noted that 21 students were participating in summer school.

Principal Wall discussed student attendance and Gold and Silver Honor rolls at the High School Level.

Superintendent Ward discussed a recent notice received from Iowa Workforce Development asking for investigation of alleged conditions, corrections and modifications to safety issues in the 9-12 FCS room. Dr. Ward has responded to said safety issues appropriately.

Superintendent Ward also discussed the City of Manning approval for the Safe Routes To School Project; recess monitors, and security cameras at each district center; interest in the Manilla building, from Lori Gromley, to house a 6 on 6 basketball museum; meetings with the Superintendent of the Harlan Community School to discuss sharing projects; bus inspections; high school lockers; and informed board members that 2% Allowable Growth has been set, plus an added 2% miscellaneous income has been approved, making the new levy of the IKM-Manning Community School District 12.11894.

Discussion Items

5.A Update of Building Comparisons. Superintendent Ward presented information to the board relating to cost comparisons of the Manilla Center and the Irwin Center. Board consensus is that Superintendent Ward contact an architect so that the district could get cost figures related to the addition of rooms at the Irwin center for use in building comparisons. Superintendent Ward will set up a tour of Ar-We-Va district classroom additions, and obtain square footage and cost figures of these additions for the board to look over.

Superintendent Ward intends to set up August meetings between board members and City personnel, along with tours of each IKM-Manning center. The district goal is that a building closure decision be made by November, 2013.

Action items

- A. Approve Consent Agenda. The consent items were presented to board members for their inspection. Hodne made the motion seconded by Ferneding to approve consent items A, i through vi, as follows. The motion carried unanimously.
 - i. May 2013 Business Manager/Secretary financial statement for the Operating, Management, Capital Projects, Debt service, and PPEL Funds of the IKM-Manning CSD.
 - ii. May 16 , Regular Meeting and June 4, Board Work Session.
 - iii. June 2013 bills in the General Fund in the amount of \$198,016.90, in the Debt Service Fund in the amount of \$329,200.00, in the Activity Fund in the amount of \$10,500.00, and in the Nutrition Fund in the amount of \$10,575.68.
 - iv. May, 2013 financial statement for the Activity Fund of the IKM-Manning CSD.
 - v. May, 2013 financial statement for the Nutrition Fund of the IKM-Manning CSD.
 - vi. Payment of further Fiscal Year End bills prior to June 30, 2013.

- B. Approve PaySchool Online Processing System. This item was tabled at this time and will be discussed at a future meeting of the board.

- C. Approve Milk Bid. Hodne made the motion seconded by Ferneding to approve the 2013-2014 milk bid received from Anderson Erickson Dairy, and the motion carried unanimously. Said bid is on file in the office of the Superintendent.

- D. Approve Bread Bid. Ferneding made the motion seconded by Hodne to approve the 2013-2014 bread bid received from Bimbo Bakeries USA, and the motion carried unanimously. Said bid is on file in the office of the Superintendent.

- E. Approve Concrete Bid for Manning Site. Hodne made the motion seconded by Ramsey to approve the bid received from Jim McLaughlin Construction, Inc., in the amount of \$14,826.00, which includes the North side of school, South side of school, parking, and removal of old concrete at the Manning site, with an additional fee payable to Soll's Service, Inc. for drain installation in parking lot in front of school, in the amount of \$1,845.00. On vote, the motion carried unanimously. Said bids are on file in the office of the Superintendent.

- F. Approve 2013-2014 Student Fees. Hodne made the motion seconded by Ramsey to approve IKM-Manning 2013-2014 Fees as presented and the motion carried unanimously. Said fees listing is on file in the office of the Superintendent.

- G. Approve Concurrent Enrollment Classes with Western Iowa Tech Community College. Hodne made the motion seconded by Barry to approve 2013-2014 Concurrent Enrollment Classes with Western Iowa Tech Community College and the motion carried unanimously.

H. Approve Elementary, Middle, and High School Handbook Changes. After a review of 2013-2014 handbook changes, Ferneding made the motion seconded by Hodne to approve 2013-2014 Elementary, Middle School and High School handbook changes as presented by the respective building principals' and the motion carried unanimously. All handbooks will be on file in the offices of district Principals' and the Superintendent.

Personnel Items

A Approve Resignations. Hodne made the motion seconded by Heller to approve the resignations of Beth Hagedorn as Assistant Softball Coach at the end of the 2013 summer season, and Tiffany Hoogestraat as Cheerleading Sponsor at the end of the 2013 school year, upon finding suitable replacements, and the motion carried unanimously.

Hodne made the motion seconded by Ferneding to approve the resignation of Molly Reisz, middle school instructor, at the end of the 2012 school year and the motion carried unanimously. The board wishes Molly well in her future endeavors.

B Approve Contracts. Hodne made the motion seconded by Ferneding to approve issuing a 2013-14 Middle School Social Studies/Technology Instructor Contract to Daniel Spooner in the amount of \$46,104.00. On vote, Ayes: Barry, Ferneding, Heller, Hodne, Kasparbauer. Nays: Ramsey. Absent: Juhl. The motion carried.

Hodne made the motion seconded by Barry to approve issuing a Summer 2013 Driver Education Instructor Contract to Daniel Spooner in the amount of \$6,900.00 and the motion carried unanimously.

Barry made the motion seconded by Hodne to approve issuing a 2013-14 Assistant Junior High Track Coaching Contract to Daniel Spooner in the amount of \$1,722.00. On vote, Ayes: Barry, Ferneding, Heller, Hodne, Kasparbauer. Nays: Ramsey. Absent: Juhl. The motion carried.

Hodne made the motion seconded by Ferneding to approve issuing a 2013-14 Elementary Tag Instructor Contract to Kate Greving, in the amount of \$33,900.00, and a 2013-14 Preschool Instructor Contract to Corey Sebetka, in the amount of \$46,104.00 and the motion carried unanimously.

Ferneding made the motion seconded by Hodne to approve issuing of 2013-14 Extra-Curricular Contracts as listed below and the motion carried unanimously.

Kathy Blake	Assistant Junior High Volleyball Coach	\$ 1,722.00
Jenni Erb	Junior Class Co-Sponsor	\$ 1,048.00
Allison Hicks-McCarville	Head HS Ind. Speech Sponsor	\$ 1,170.00
Allison Hicks-McCarville	Head HS Lg. Grp. Sponsor	\$ 1,170.00
Judy Jacobsen	Assistant HS Ind. Speech Sponsor	\$ 678.00
Judy Jacobsen	Assistant HS Lg. Grp. Sponsor	\$ 678.00
Larry Lesle	Head JH Football Coach	\$ 1,746.00
Allison Hicks-McCarville	Head HS Ind. Speech Sponsor	\$ 1,170.00
Allison Hicks-McCarville	Head HS Lg. Grp. Sponsor	\$ 1,170.00
Tina Newman	Junior Class Co-Sponsor	\$ 1,078.00

Hodne made the motion seconded by Ferneding to approve 2013-14 Classified Positions and salaries as listed below and the motion carried unanimously.

Samantha Bomstad	PK-2 Secretary, Pending Background Check	\$21,151.00
Mary Heller	4.5 Days Unused Vacation	\$ 906.13
Josephine Huffman	Food Service/Manning Center	\$17,137.00

Heather Kusel	5-8 Secretary	\$22,135.00
Nancy Thies	Central Office Secretary	\$32,864.00
Barb Willenborg	Central Office Secretary, \$ 2,080.00 increase in \$32,968 amount approved 5/16/13.	\$35,048.00

C. Approve Administrators Salaries. Hodne made the motion seconded by Barry to approve 2013-2014 Administrator Salaries and Benefits, as listed below. Each Administrator will receive employee/spouse health and dental insurance benefits in addition to said salaries. Director Ramsey noted at this time that all administrators took a reduction in the salaries and benefits packages being offered for the 2013-2014 year. On vote, Ayes: Barry, Ferneding, Heller, Hodne, Kasparbauer. Nays: Ramsey. Absent: Juhl. The motion carried.

Dr. Thomas Ward	Superintendent	\$123,250
Brian Wall	High School Principal	\$ 90,000
Sharon Whitson	Middle School Principal	\$ 76,000
Wendy Hammrich	Elementary Principal	\$ 76,000

Board Reports and Communications.

Next Meeting. The next regular board meeting of the IKM-Manning Community School District will be held on Thursday, July 18, at 7:00 a.m. Building comparison costs, and an Infrastructure for Technology recommendation from Luann Langel/Technology Coordinator, will be among the discussion and/or action items at this meeting.

Adjourn Board Meeting

There being no further business to come before the meeting, Hodne made the motion seconded by Barry to adjourn, and the motion carried unanimously. President Dennis Kasparbauer adjourned the meeting at 8:30 a.m.

Dennis Kasparbauer, President

Attest:

Mary K. Heller, Secretary