

MINUTES OF THE  
MONTHLY BOARD MEETING  
OF THE BOARD OF EDUCATION  
IKM-MANNING COMMUNITY SCHOOL DISTRICT  
THURSDAY, JANUARY 17, 2013  
7:00 P.M.

**ROLL CALL**

IKM-Manning Directors Present: Lynn Barry, Amy Ferneding, David Heller, Scott Hodne, Kenny Juhl, Dennis Kasparbauer, Eric Ramsey

IKM-Manning Directors Absent: None

Administrators Present: Superintendent Dr. Thomas Ward, Principals Brian Wall, Sharon Whitson

Achievement Report: Denise Wall

Student Representatives: Kim Hodne, Dillon Muhlbauer

Secretary: Mary Heller

Guests: There were 29 guests present at this meeting

Location: IKM-Manning Central Office in Manilla

**Call Regular Meeting to Order/Approve Agenda**

President Dennis Kasparbauer called the regular January meeting to order at 7:00 p.m. and announced the agenda. Ferneding made the motion seconded by Heller to approve the agenda and the motion carried unanimously.

**Communications**

Superintendent Ward acknowledged the January 14, 2013 letter to the Board of Education from the IKM-Manning Middle School Staff, confirming that all board members received and read this letter.

Superintendent Ward then reviewed a few points noted in the “Summary notes from Board/Superintendent Workshop”, June 29, 2011. This workshop was a requirement of the Superintendent Search process wherein the board hired Dr. Ward as Superintendent, effective July 1, 2011. Recommendation was made at the time of this meeting that the Superintendent and Board of Education follow-up on the issues discussed on June 29, 2011, to review progress and the continued success of the IKM-Manning district.

**Administration Reports**

Student Representatives Kim Hodne and Dillon Muhlbauer presented to board members and administrators a listing of eleven (11) suggestions from the high school library suggestion box.

Principal Hammrich was absent from this meeting due to illness. Superintendent Ward noted on her behalf that Elementary Subject Reviews were underway with comparisons in major content areas covered, resources used, and textbooks used, currently in the subject of elementary science.

Principal Wall discussed the “Standard Insight Tool Presentation” made available to high school and Manning elementary staff during the past Wednesday inservice, noting the middle school and Irwin elementary will have this same presentation at a future inservice.

Principal Whitson shared with board members a breakdown of middle school students on the Silver and Gold Honor Roll at the end of the first quarter, and first semester of this 2012-13 school year. She also shared student attendance for this same time frame, noting attendance has greatly improved and that 57% of our middle school students are on either the Silver or Gold Honor Roll.

Denise Wall noted that DIBELS testing has begun for grades K-6, also NWEA and other testing in the Middle School. The district can hopefully expect results from testing in February for their review.

Superintendent Ward discussed health insurance noting an 8% minimum anticipated increase for employee coverage in 2013-2014. Under the Affordable Care Act (ACA) there will be additional taxes that employers will be obligated to pay on their health care plans beginning in January, 2014. Healthcare plan options under the ACA are undetermined at this time, the district receives additional information in regard to this on a daily basis. He then noted that he has not yet received information on the district Site Visit, and asked board members to go to the Department of Education site and review the information on Building World Class Schools for Iowa.

Superintendent Ward updated board members on the prediction of 0% Allowable Growth in fiscal years 2014 and 2015; discussed the purchase of a truck and blade for snow removal at the Manilla and Irwin sites; and the offering of a Classified Early Retirement plan, which he will bring to the board for approval at the February meeting.

Scott Hodne and Todd Stadlander reported on the requests made by IKM-Manning personnel to the Foundation that have been approved. They noted that a helping hand would be very much appreciated with the upcoming basketball tournament and other Foundation fundraisers that are being planned.

### **Discussion Items**

- A. IKM-Manning Board Salary Counter Proposal. Superintendent Ward, in representation of the Board of Education of the IKM-Manning Community School District presented the districts' Counter Proposal to the IKM-Manning Education Association for the 2013-2014 year. Superintendent Ward and IKM-Manning Education Association representative, Kathy Blake, will schedule the next negotiations meeting.
- B. School Building Configuration. Superintendent Ward discussed the option of moving grades 7-8 to Manning in 2013-2014, noting that this is not a viable option and that the only district savings that could occur with this move would be the elimination of one guidance position.

Superintendent Ward then made recommendation to the board that Grade 4 be moved to the middle school site in Manilla; that Grade 3 be moved to the elementary site in Manning to even out the number of students in each of the 3<sup>rd</sup> grade classrooms; and that the Irwin and Manning elementary sites both retain grades Preschool, 1<sup>st</sup> and 2<sup>nd</sup> grade. He noted that these moves would be in the best interest of students, and in the best interest of school finances due to the anticipated 0% Allowable Growth and increased employee healthcare costs.

The board of education discussed several options for realignment of the elementary classrooms. It was noted that the goal set by the district at the time of reorganization was to combine all elementary grade levels; that student enrollment at this time necessitates keeping all current IKM-Manning school buildings open; and that while making decisions based on what is in the students' best interests is the priority, the need to look at finances must play an important role in the decision making process. At this time the board directed Superintendent Ward to list School Building Configuration as an action item on the agenda of the February 21, 2013 meeting.

### **Action items**

- A. Approve Consent Agenda. The consent items were presented to board members for their inspection. Hodne made the motion seconded by Barry to approve consent items A, i through A, v as follows. The motion carried unanimously.
  - i. Minutes
  - ii. The payment of January 2013 bills in the Operating Fund in the amount of \$194,770.53, in the Bruce Fischer Trust Fund in the amount of \$500.00, in the Activity Fund in the amount of \$26,242.68, and in the Nutrition Fund in the amount of \$12,750.33.
  - iii. Approval of the December, 2012 financial statement for the Activity Fund of the IKM-Manning CSD.
  - iv. Approval of the December, 2012 financial statement for the Nutrition Fund of the IKM-Manning CSD.
  - v. Approval of the December, 2012 financial statement for the Operating, Management, Capital Projects, Debt service, and PPEL Funds of the IKM-Manning CSD.

- B. Set High School Principal as Equity Coordinator. Hodne made the motion seconded by Heller to designate the High School Principal as Equity Coordinator for the IKM-Manning Community School District and the motion carried unanimously.
- C. Approve Licensed Personnel Early Retirement Incentive. The board discussed the offering of an early retirement incentive to Licensed Personnel. Hodne made the motion seconded by Ferneding to approve Licensed Personnel – Early Retirement Board Policy 407.6 which includes stipulations as follows: 1) Full time IKM-Manning District employee, who works 40 hours per week; 2) has reached age fifty-five (55), or will attain age fifty-five (55), on or before July 1, 2013; 3) will complete, or has completed, at least fifteen (15) years of consecutive contracted service; 4) is not subject to discharge for cause, or has not been discharged from employment by the district. The retirement incentive is to be a maximum paid health insurance premium through the District Management Fund of \$7,581.48 annually, ceasing when licensed employees reaches the age for Medicare eligibility. On vote, the motion carried unanimously.
- D. Approve Pass/Fail Grading for Driver’s Education. Ferneding made the motion seconded by Barry to approve a Pass/Fail Grading system for the Driver Education programs of the district, credit will not be earned for this program and Driver Education will not be on high school transcripts. On vote, the motion carried unanimously.

**Personnel Items**

- A. Approve Resignation. There were no resignations at this time.
- B. Approve Contract. Hodne made the motion seconded by Ferneding to approve the offering of a 9-12 Paraeducator position to Robbi Whittrick, and a Preschool Paraeducator position to Tamara Petersen, at a pay rate of \$10.95 per hour. On vote, the motion carried unanimously.

**Board Reports/Communications**

- A. Next Regular Meeting. The next meeting of the Board of Education will be February 21, 2013, in the Middle School FCS Room/Manilla, at 7:00 p.m. Included in the agenda for this meeting will be a possible Early Start Date Public Hearing, depending on what decisions are made by the Governor of Iowa; School Building Configuration; approval of Licensed Personnel – Early Retirement Contracts if received by the district; approval of the offering of Classified Employee – Early Retirement; and approval of a Corporate Authorization Resolution with the Templeton Savings Bank/Manning.

**Adjournment**

There being no further business to come before the regular meeting, Hodne made the motion to adjourn seconded by Heller and the motion carried unanimously. The meeting adjourned at 8:35p.m.

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Dennis Kasparbauer, President

Attest:

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Mary K. Heller, Secretary