

MINUTES OF THE  
MONTHLY BOARD MEETING  
OF THE BOARD OF EDUCATION  
IKM-MANNING COMMUNITY SCHOOL DISTRICT  
WEDNESDAY, FEBRUARY 20, 2013  
5:00 P.M.

**ROLL CALL**

IKM-Manning Directors Present: Lynn Barry, Amy Ferneding, David Heller, Scott Hodne, Kenny Juhl, Dennis Kasparbauer, Eric Ramsey

IKM-Manning Directors Absent: None

Administrators Present: Superintendent Dr. Thomas Ward, Principals Brian Wall, Sharon Whitson

Achievement Report: Denise Wall

Student Representatives: Kim Hodne, Dillon Muhlbauer were absent from this meeting.

Secretary: Mary Heller

Guests: There were 31 guests present at this meeting

Location: IKM-Manning Junior High FCS Room in Manilla

**Call Regular Meeting to Order/Approve Agenda**

President Dennis Kasparbauer called the regular February meeting to order at 5:00 p.m. and announced the agenda. Hodne made the motion seconded by Heller to approve the agenda and the motion carried unanimously. It was noted at this time that there would not be an Early Start Waiver Public Hearing due to the decisions not yet made at the state level.

**Communications/Correspondence**

Superintendent Ward noted that the IKM-Manning Community School District Comprehensive Site Visit Report has been received from the Iowa Department of Education. Board members have received a copy of this report, along with a report on the Homeland Security Walk Through, which Superintendent Ward would like to review at the March meeting of the Board of Education.

**Administration Reports**

Student Representatives Kim Hodne and Dillon Muhlbauer were not present at this meeting. Superintendent Ward reported that supervision of the high school parking lot has been increased. He also reported that a Chess Club is being formed with twelve (12) student members at this time. Chess Club will begin upon finding a sponsor. Superintendent Ward visited with the two student representatives to let them know which other of the suggestion box ideas could be acted upon.

Denise Wall reviewed the IKM-Manning Middle School Fall to Winter NWEA MAP Data with board members at this time. She noted that this was the first time the district has participated in winter testing in Reading, Math and Science. Iowa Assessments for 2<sup>nd</sup> grade through 11<sup>th</sup> grade will be in March.

Principal Hammrich presented IKM-Manning Elementary Math Screener data to board members. She reviewed the data explaining the proficiency in easyCBM Math testing of students in grades K-4, and explained that this testing is not totally connected with Iowa Core.

Principal Whitson noted that seven (7) students participated in Mathcounts and received 1<sup>st</sup> place in the math competition; NWEA and Dibels testings are in progress; and noted that the last teacher professional development session was devoted to Vertical Alignment with Literacy and Technology.

Principal Wall noted that the girls' basketball team has qualified to go to the state tournament for the fourth time in five (5) years, which is certainly quite an accomplishment. He then discussed the tournament schedule.

Superintendent Ward congratulated the Boys' and Girls' basketball team on their successful seasons; he noted that the IKM-Manning cheerleaders will be performing at the state basketball tournament on March 4<sup>th</sup>;

informed board members that the insurance increase for 2013-2014 is 3.15%, plus fees that will be assessed by the Affordable Childcare Act; noted that preliminary budget figures were included in the paperless board meeting materials; explained the Unspent Authority of the IKM-Manning district; and requested that the next two meetings of the board be held on March 14, and April 11. Superintendent Ward will contact board members to set a date for a budget workshop.

### **Discussion Items**

There were no discussion items.

### **Action items**

- A. Approve Consent Agenda. The consent items were presented to board members for their inspection. Hodne made the motion seconded by Ferneding to approve consent items A, i through iv, as follows. The motion carried unanimously.
  - i. Minutes
  - ii. The payment of February 2013 bills in the General Fund in the amount of \$92,843.16, in the Management Fund in the amount of \$1,103.00, in the Activity Fund in the amount of \$26,242.68, and in the Nutrition Fund in the amount of \$12,750.33.
  - iii. Approval of the January, 2013 financial statement for the Activity Fund of the IKM-Manning CSD.
  - iv. Approval of the January, 2013 financial statement for the Nutrition Fund of the IKM-Manning CSD.
  - v. Approval of the January, 2013 financial statement for the Operating, Management, Capital Projects, Debt service, and PPEL Funds of the IKM-Manning CSD.
- B. Approve Safe Routes to School Plan. Chris Whitaker, Transportation Planner II of Region XII in Carroll, presented the IKM-Manning Safe Routes to School Plan to board members at this time. This plan encourages K-8 students to walk or bike to school, by providing funding to cities to repair sidewalks and curbs for the safety of students and so that they are ADA accessible. Included in this plan are Safe Routes to School Location Maps; Safe Routes to School 2-Mile Radius Maps; Safe Routes to School Study Area and Primary Route Maps for the cities of Irwin, Manilla and Manning, along with much more information. Ferneding made the motion seconded by Hodne to approve the Safe Routes to School Plan and the motion carried unanimously.
- C. Approve Grade Configuration. Discussion was held on 2013-2014 Elementary Grade Configuration of the IKM-Manning Community School District. Ferneding made the motion seconded by Ramsey that the district follow Superintendent Wards' recommendation to move Grade 3 to the Manning elementary site, to move Grade 4 to the Manilla middle school site, and to keep Preschool and Grades 1-2 as they are currently. On vote, Ayes: Ferneding, Hodne, Ramsey Naves: Barry, Heller, Juhl, Kasparbauer The motion failed.

Juhl made the motion seconded by Barry to combine Grade 1 and Grade 2 and locate them at the Irwin Elementary site, to combine Grade 3 and Grade 4 and locate them at the Manning elementary site, and to keep Preschool and Kindergarten as they are currently, one each at the Irwin and Manning elementary sites. On vote, Ayes: Barry, Heller, Juhl, Kasparbauer Naves: Ferneding, Hodne, Ramsey The motion carried.

- D. Approve Early Retirement Applications for Licensed Staff. The board reviewed resignations, effective June 30, 2013, and Licensed Personnel Early Retirement Application and Agreements, Board Policy 407.6, received from the following IKM-Manning employees at this time.

Judy Ahrenholtz	Elementary Instructor
Tom Casey	High School Industrial Arts/PE Instructor; Varsity Football Coach
Candia DeCarlo	Elementary Instructor
Nancy Kloewer	Middle School Math Instructor
Virgil Peterson	Middle School Social Studies Instructor

Ferneding made the motion seconded by Heller to approve said employee resignations and Licensed Employee Early Retirement Agreements and the motion carried unanimously. The board wishes these teachers well in their retirement and thanks them for their many years of service.

- E. Approve Classified Staff Retirement Incentive. The board discussed the offering of an early retirement incentive to Classified Personnel. Hodne made the motion seconded by Ferneding to approve Classified Employee – Early Retirement Board Policy 413.6 which includes stipulations as follows: 1) Full time IKM-Manning employee, who works 37.5 hours per week, currently performing their duties in the IKM-Manning Community School District; 2) has reached age fifty-five (55), or will attain age fifty-five (55), on or before July 1, 2013; 3) will complete, or has completed, at least twenty (20) years of consecutive service in the district; 4) is not subject to discharge for cause or has not been discharged from employment by the district. The retirement incentive is to be a maximum paid health insurance premium through the District Management Fund of \$7,581.48 annually, ceasing when classified employee reaches the age for Medicare eligibility. On vote, the motion carried unanimously.
- F. Approve FMCTC Donation to Pressbox Addition. Improvement of the football facilities in Manning was discussed at this time. FMCTC has committed to a \$9,000 donation to assist in the improvement of these facilities, along with the wiring of telephone, data and video if the district proceeds with this project. Juhl made the motion seconded by Barry to approve the FMCTC donation to the pressbox addition in Manning. On vote, the motion carried unanimously.
- G. Approve Shared Program with Carroll CSD in Wrestling and Girl's Swimming. Hodne made the motion seconded by Heller to approve Cooperative Sponsorship for Swimming and Wrestling, and Cooperative Sharing for Swimming & Diving, with Carroll High School for the 2013-2014 school year, and the motion carried unanimously.
- H. Approve Funding Resolution. Ramsey made the motion seconded by Ferneding to approve School Funding Resolution February 2013, wherein the IKM-Manning Board of Education asks for Legislation that will ensure appropriate annual educational funding and fiscal solvency by approval of 4% allowable growth rate for the 2013-14 and 2014-15 school years prior to consideration of educational reform measures. On vote, the motion carried unanimously.
- I. Approve Corporate Authorization with Templeton Savings Bank. Hodne made the motion seconded by Ferneding to approve a Corporate Authorization Resolution with the Templeton Savings Bank, Manning, IA, and the motion carried unanimously.
- J. Set Early Start Hearing. Hodne made the motion seconded by Ferneding to set March 14, 2013 as the date for an Early Start Waiver Public Hearing, and to approve the 2013-2014 school calendar. On vote, the motion carried unanimously.

#### **Personnel Items**

- A. Approve Resignation. Hodne made the motion seconded by Barry to approve the resignation of Virginia Rasmussen at the end of the 2012-2013 school year and the motion carried unanimously. The board wishes Mrs. Rasmussen the best in her retirement.
- B. Approve Contract. There were no contracts to approve.

#### **Board Reports/Communications**

- A. Next Regular Meeting. The next meeting of the Board of Education will be March 14, 2013, in the Central Office, Manilla, at 7:00 p.m. Included in the agenda for this meeting will an Early Start Waiver Public Hearing; approval of the 2013-2014 school calendar; approval of Classified Personnel Early Retirement Applications, Agreements, and Resignations; Comprehensive Site Visit Report review; Homeland Security Walk Through review; and 2013-2014 preliminary budget review.

#### **Adjournment**

There being no further business to come before the regular meeting, Hodne made the motion to adjourn seconded by Heller and the motion carried unanimously. The meeting adjourned at 6:20 p.m.

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Dennis Kasparbauer, President

Attest:

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Mary K. Heller, Secretary