

**MINUTES OF THE
BUDGET HEARING & MONTHLY BOARD MEETING
OF THE BOARD OF EDUCATION
IKM-MANNING COMMUNITY SCHOOL DISTRICT
THURSDAY, APRIL 11, 2013
7:00 P.M**

ROLL CALL

IKM-Manning Directors Present: Amy Ferneding, David Heller, Scott Hodne, Kenny Juhl, Dennis Kasparbauer, Eric Ramsey

IKM-Manning Directors Absent: Lynn Barry

Administrators Present: Superintendent Dr. Thomas Ward, Principals Wendy Hammrich, Brian Wall, Sharon Whitson.

Achievement: Denise Wall

Student Representatives: Kim Hodne, Dillon Muhlbauer

Secretary: Mary Heller

Guests: There were 27 guests present at this meeting.

Location: IKM-Manning Junior High FCS Room/Manilla

Call Public Hearing to Order

President Dennis Kasparbauer called the budget hearing to order at 7:00 p.m. and announced the agenda.

Hodne made the motion, seconded by Ferneding to approve the agenda as presented and the motion carried unanimously.

Public Hearing for 2013-14 Proposed Budget

A public hearing was held at this time with respect to the published proposed 2013-2014 budget of the IKM-Manning Community School District. Levies of said proposed budget would include: 1) To set the Cash Reserve Levy amount at \$649,317; \$82,362 of this levy being from the School Budget Review Committee for approval for extra open enrollment out students not on the district count last year and \$566,955 for cash flow purposes. 2) To set the Instructional Support Levy at the maximum 10% rate in the amount of \$455,324 to be generated by applying a 10% income surtax rate = \$363,093, net in state aid = \$15,563, and \$14,416 in property tax, to produce \$393,072 net to the district. The difference between \$455,342 and \$393,072 is the amount not funded by the state, equaling \$62,252. 3) Pursuant to Section 298.4, Code of Iowa, to set the Management Fund Levy in the amount of \$225,000 for the 2013-2014 fiscal year starting on July 1, 2013. This levy can be used for early retirement, insurance premiums for maintenance and liability, and unemployment insurance. 4) To set a regular Physical Plant & Equipment Levy of .33 cents per \$1,000 of assessed valuation for the 2013-2014 fiscal year starting on July 1, 2013. This PPEL Levy will generate an approximate \$107,609, and can be used for buildings and grounds, technology, and vehicle purchases. 5) To set the 101% Regular Program Budget Adjustment amount of \$89,627 as the regular program budget adjustment amount with a 0% allowable growth rate. Based upon the above information, the proposed property tax levy rate for the 2013-2014 year is 12.40120. There were no objections to the 2013-2014 proposed budget.

Superintendent Ward clarified that this budget is based on 0% allowable growth. When the final decision is made at the state level this budget could change if the state approves a percent other than 0% for allowable growth. He also noted that updated tax information was received which changed the income surtax percent from 12% published in the Public Hearing for Proposed Budget to 10% that will be approved in the regular meeting of the board following this public hearing.

Adjourn Public Hearing

Hodne made the motion seconded by Heller to adjourn the hearing and the motion carried unanimously. President Dennis Kasparbauer, adjourned the Hearing at 7:10 p.m.

Call Regular Meeting to Order/Approve Agenda

President Dennis Kasparbauer called the regular meeting to order at 7:10 p.m. and announced the agenda. Heller made the motion seconded by Juhl to approve the agenda and the motion carried unanimously.

Communications

There were no communications at this time.

Administration Reports

Student Representatives Kim Hodne and Dillon Muhlbauer presented to the board a list of five (5) suggestions from the High School Suggestion Box for the board and administration to review.

Denise Wall briefly updated the board on upcoming spring student testing, and noted that Iowa Assessments have been sent in and hopefully results will be returned to the district in a timely manner.

Principals' Hammrich, Wall, and Whitson each discussed Tier I, II, and III Accountability in their respective buildings, with Tier I being test scores, Tier II being what makes each building unique, and Tier III being the challenges each respective building faces. Also discussed were PK-4 parent-teacher conferences, 5-8 honor roll, and 5-8 student attendance.

Superintendent Ward presented the Fiscal Year 2011-2012 Audit received from Burton E. Tracy, P.C., to board members for their review. Approval of said audit will be an action item at the May meeting of the board.

Discussion Items

5.A Timeline for Future IKM-Manning District Configuration. Superintendent Ward commended board members for their hard work at the April 6, Board Retreat. IKM-Manning District Configuration guidelines were discussed at length with consideration being given to many options for the future of the district. General consensus of the board is: 1) the need to close a district building; 2) Superintendent Ward will compile information, for the board to review, on the Irwin site and Manilla site buildings so that all aspects of each can be considered when determining closure of a building; 3) Informational meetings with the public will held, during the period of August – October, to inform the patrons of the district of the boards' intent; 4) The projection at this time is that a firm decision be made in November, and the board will then have further meetings with the public to present a plan.

The board allowed Ron Reischl a moment at this time, wherein he thanked the board for their hard work and for a timeline for the future of the district. He then asked this board to consider a firm decision prior to school board election in September, eliminating the need, if any members of the board changes, for new board members to deal with this decision.

Action items

- A. Approve Consent Agenda. The consent items were presented to board members for their inspection. Ferneding made the motion seconded by Ramsey to approve consent items A, i through v, as follows. The motion carried unanimously.
 - i. March, 2013 Business Manager/Secretary financial statement for the Operating, Management, Capital Projects, Debt service, and PPEL Funds of the IKM-Manning CSD.

- ii. March 14, 2013 Calendar Hearing and Regular Board Meeting Minutes.
 - iii. April 2013 bills in the General Fund in the amount of \$208,161.20, in the Activity Fund in the amount of \$23,826.84, and in the Nutrition Fund in the amount of \$19,523.81.
 - iv. March, 2013 financial statement for the Activity Fund of the IKM-Manning CSD.
 - v. March, 2013 financial statement for the Nutrition Fund of the IKM-Manning CSD.
- B. Approve 2013-2014 Budget. Ferneding made the motion seconded by Hodne to approve the 2013-2014 School Budget as presented earlier in the Budget Hearing. The motion carried unanimously. A copy of said School Budget is hereto attached, and on file in the office of the Superintendent.
- C. Approve 2013-2014 Employee Medical Insurance. Hodne made the motion seconded by Juhl to approve the 2013-2014 Medical Insurance Package, consisting of Health, Dental, Life LTD & AD&D insurance, as presented by Holmes Murphy & Associates to Superintendent Ward, and the motion carried unanimously. Said approved Wellmark health insurance package includes a Partially Self Funded Alliance Select PPO Health Plan wherein the single premium for an 80-20 co-insurance \$2000 deductible plan will increase from \$631.79 to \$650.73 per month, and an Alliance Select High Deductible Plan wherein the single premium for a \$2500 deductible plan will increase from \$585.27 to \$604.22 per month. Single dental premiums will increase from \$33.14 per month to \$34.15 per month. The Mutual of Omaha Life coverage rate will remain the same as in 2012-2013 at \$0.135 per \$1,000, with no changes to LTD, & AD&D coverage. Taxes and Fees in the amount of \$171.00 per month will be assessed to the district under the Affordable Care Act in addition to the insurance premiums.
- D. Approve Bids. The board of education received the following bids:
- i. Manilla Roof bids. General consensus of the board was to consider the roofing project at a later date.
 - ii. High School Locker Bids were received from Storage & Design Group/Des Moines, in the amount of \$16,350.00 for student lockers, and \$7,500.00 for girls and boys locker room lockers, for a total high school locker project cost of \$23,850, and from Patton Equipment Co./Omaha in the amount of \$29,039.50, which includes both student and athletic lockers. Ferneding made the motion seconded by Hodne to accept the bid received from Storage & Design Group/Des Moines and the motion carried unanimously.
 - iii. Manning Elementary Entrance Bid. General consensus of the board was to consider the Manning elementary entrance project at a later date.
 - iv. Lawn Care Bids were received as follows: 1) Danner Lawnsapes, Inc./Audubon, in the amount of \$28,000.00; 2) Hacker's Lawn Care and Landscaping/Manning, in the amount of \$28,750.00; 3) Leslie Family Farms/Manning, in the amount of \$20,460.00; 4) Lawns Perfected/Carroll in the amount of \$20,895.00; 5) Misselhorn Snow Removal & Lawn Care in the amount of \$19,850.04; and 6) Quality Mowing in the amount of \$21,000. All bids received were bid according to the 2013 Mowing Specifications of the IKM-Manning district. Hodne made the motion seconded by Heller to accept the bid of Misselhorn Snow Removal & Lawn Care for the 2013 mowing season and the motion carried unanimously.
- E. Approve Start Date Waiver Request Resolution. Hodne made the motion seconded by Ferneding to approve the adoption of the Start Date Waiver Request Resolution which will be on file in the office of the Superintendent, and submitted to the Department of Education at a future date. On vote, Ayes: Ferneding, Heller, Hodne, Juhl, Kasparbauer, Ramsey. Nays: None. Absent: Barry. The motion carried.

Personnel Items

A Approve Resignations. Hodne made the motion seconded by Heller to approve the resignation of Carol Kenkel as High School Softball Assistant Coach, effective April 4, 2013, and the motion carried unanimously. The board is very appreciative and thanks Carol for her coaching years.

7.B Approve Contracts. Hodne made the motion seconded by Ferneding to approve the offering of a High School Softball Assistant Coach Contract, for the Summer of 2013, to Beth Hagedorn in the amount of \$2,945.00, and the motion carried unanimously.

Heller made the motion seconded by Juhl to approve the request of Larry Lesle to serve the district as a Volunteer Junior High Track Coach for the 2012-2013 track season and the motion carried unanimously.

7.C Superintendent Evaluation. Board members will complete evaluation forms and submit them to Dennis Kasparbauer prior to the end of April for review at the May meeting of the board.

Future Agenda Items

2013-2014 Administration Contracts, Teacher Contracts, Extra-Curricular Contracts, and Support Staff Positions; approval of 2013 list of graduates; FY12 audit report; and the future of the district will be among the future agenda items. The next regular board meeting of the IKM-Manning Community School District will be held on Thursday, May 16, 2013. It was noted at this time that the June meeting of the board will be held on June 13, at 7:00 a.m.

Adjourn Board Meeting

There being no further business to come before the meeting, Ferneding made the motion seconded by Hodne to adjourn, and the motion carried unanimously. President Dennis Kasparbauer adjourned the meeting at 8:12 p.m.

Dennis Kasparbauer, President

Attest:

Mary K. Heller, Secretary