

MINUTES OF THE  
MONTHLY REGULAR BOARD MEETING AND  
ORGANIZATIONAL MEETING  
OF THE BOARD OF EDUCATION  
IKM-MANNING COMMUNITY SCHOOL DISTRICT  
THURSDAY, SEPTEMBER 20, 2012  
7:00 P.M.

**ROLL CALL**

IKM-Manning Directors Present: Amy Ferneding, David Heller, Scott Hodne, Kenny Juhl, Dennis Kasparbauer, Eric Ramsey

IKM-Manning Directors Absent: Lynn Barry

Administrators Present: Superintendent Dr. Thomas Ward, Principals Brian Wall, Sharon Whitson

Curriculum Director: Denise Wall

Secretary: Mary Heller

Guests: Marlene Borkowski, Deb Janssen, Pam Kusel, Lorine Linde, and Greg Polzien

Location: IKM-Manning Central Office in Manilla

**Call Regular Meeting to Order/Approve Agenda**

President Dennis Kasparbauer called the regular meeting to order at 7:00 p.m. and announced the agenda.

Hodne made the motion seconded by Ferneding to approve the agenda and the motion carried unanimously.

**Communications**

Superintendent Ward noted that he would like the board to consider the November meeting be held on Tuesday, November 13, rather than the originally scheduled date of Thursday, November 15. The site visit review team is scheduled to interview the board on November 13.

Superintendent Ward presented a National FFA Convention Itinerary to board members for their review, on behalf of Ben Booth, Voc Ag Instructor. The National FFA Convention will be an action item for approval at the October meeting of the board.

**Administration Reports**

Principal Hammrich noted Preschool preparations for the November site visit; that both Kindergarten students and teachers have received Ipads and that teachers were being trained prior to student use; that 4<sup>th</sup> grade students from both elementaries traveled together to Safety Day at Swan Lake; the presentation of Shelby County Soil and Conservation honoring Liam Carter, winner of the poster contest; and that elementary classes from both the Irwin and Manning sites would walk together at the Homecoming parade.

Principal Whitson noted that DIBELS testing for 5<sup>th</sup> and 6<sup>th</sup> grade students were complete; that NWEA and CBM testings in Math, Reading and Science were upcoming; 7<sup>th</sup> grade students attended a Farm Safety Program in Denison; 5<sup>th</sup> grade students traveled to Greenridge, a very worthwhile trip for them; and that all 7<sup>th</sup> and 8<sup>th</sup> grade students would walk in the Homecoming parade with teachers, unless they were on a Homecoming float.

Principal Wall presented ACT scores and data to board members; discussed the DMACC/High School Consortium and Concurrent Class enrollment; and noted that the Aaron Thomas Assemble was fantastic, along with the entire student body who listened very intently to Mr. Thomas.

Superintendent Ward noted that the football concession stand in Irwin had been renovated into a tractor storage building, commending Trent Hodne for a very nice job; a replacement refrigerator has been purchased at the Manning site; and commended all staff for their hard work in getting ready for the November site visit.

Food Service Director Deb Janssen discussed the new mandates for the Food Service lunch program, noting portions of meats, fruits, and vegetables allowable for each grade level; she also noted that ala carte sales were

increasing due to the new mandates and that most likely mandates would be set for the breakfast program in the 2013-2014 school year.

### **Discussion Items**

5.1 Discussion on Grade Level Learning Centers. Superintendent noted at this time that the board has had two great discussions on placement of students. The two areas of concern noticed are 1) Keeping the Middle School, more in particular keeping 7<sup>th</sup> and 8<sup>th</sup> grades in Manilla, and 2) Not bussing the younger age students (KG and 1<sup>st</sup>). Superintendent Ward shared current enrollment figures with the board and noted that he would bring options to the October meeting for the board to review. Each building Principal will get teacher input to add to future discussions of grade level learning centers.

### **Action items**

#### 6.1 Approve Consent Agenda.

The consent items were presented to board members for their inspection. Hodne made the motion seconded by Ferneding to approve consent items A through F as follows. The motion carried unanimously.

A. Minutes

B. The payment of September 2012 bills in the Operating Fund in the amount of \$86,058.38, in the Capital Projects Fund in the amount of \$27,329.82, in the PPEL Fund in the amount of \$28,226.56, in the Activity Fund in the amount of \$15,468.03, and in the Nutrition Fund in the amount of \$26,848.05.

C-E. Activity, Nutrition, and Board Secretary/Manager Reports, to approve the monthly financial statements for the Operating, Management, Capital Projects, Debt Service, PPEL, Activity, and Nutrition Funds, of the IKM-Manning Community School Districts for the month of August, 2012.

F. Set Employee Travel Reimbursement at \$.45 per mile.

6.2 Approve 28E Agreement with City of Manilla. Hodne made the motion seconded by Heller to approve the 28E Agreement with the City of Manilla, concerning “reasonable Maintenance” of Schramm Park, and the motion carried unanimously. Superintendent Ward noted that an upgrade to the lighting on the baseball field will be made. With the assistance of the Rural Electric the process of taking down lights which can be used at Schramm Park has begun.

6.3 Approve IKM-Manning Participation in the Iowa Safe Routes 2 School. Superintendent Ward recommended approval of Iowa Safe Routes 2 School, stating that when looking into the future with the possibility of elimination of town routes, sidewalk improvements would be beneficial to walkers. He stated also that walking to school will fall in line with the Wellness Policy that will be implemented at IKM-Manning. Iowa Safe Routes 2 School program is through Region XII which will include the Irwin, Manilla, and Manning communities. Ferneding made the motion seconded by Juhl to approve IKM-Manning CSD participation in the Iowa Safe Routes 2 School and the motion carried unanimously.

6.4 Approve SIAC Members. Ferneding made the motion seconded by Heller to approve the 2012-2013 SIAC Members presented by Dr. Ward, with the addition of Rick Rhodes who will represent the Irwin Preschool, and with the substitution of Judy Ahrenholtz for Tanya Gaer in the Irwin elementary, and the motion carried unanimously. Said SIAC Member listing is hereto attached.

6.5 Approve AYP Goals. After a discussion of AYP Goals by Curriculum Director Denise Wall, Hodne made the motion seconded by Ramsey to approve the 2012-2013 AYP Goals, as presented by the SIAC Committee, and the motion carried unanimously. Said AYP Goal listing is hereto attached.

6.6 Approve Wording in Policy 506.1 Student Records and Access to Define a Student. Juhl made the motion seconded by Ferneding to approve IKM-Manning board policy 506.1 wordage to include, “defining students as

those enrolled individuals, PK-12, including children in school district child care programs”. On vote, the motion carried unanimously. Said board policy is on file in all IKM-Manning CDS policy books.

6.7 Approve Policy 410.1 Substitute Teacher Pay. Hodne made the motion seconded by Ferneding to approve Policy 410.1 Substitute Teacher Pay to state current procedures of 1) Zero to 10 days at \$105.00 per day and 2) Employed in same classroom for 10 consecutive days; on the 11<sup>th</sup> day and thereafter at \$140.00 per day. On vote, the motion carried unanimously. Said board policy is on file in all IKM-Manning CDS policy books.

6.8 Approve Policy 507.9 Wellness to include the forming of a Wellness Committee. Heller made the motion seconded by Juhl to approve Policy 507.9 Wellness to include a Wellness Committee comprised of board members, administrators, parents, teachers, nurse, food service and students, and the motion carried unanimously. Said board policy is on file in all IKM-Manning CDS policy books.

6.9 Approve Added Classes to Board Policies 102 and 500. Hodne made the motion seconded by Juhl to approve Creed and Socioeconomic Status as Protected Classes in board policies 102 and 500 to meet federal and state definition and the motion carried unanimously. Said board policy is on file in all IKM-Manning CDS policy books.

6.10 Approve Superintendent as Equity Coordinator. Hodne made the motion seconded by Heller to approve appointment of the district Superintendent as Equity Coordinator and the motion carried unanimously.

**Personnel Items.**

7.0 Approve Contracts. Ramsey made the motion seconded by Heller to approve 2012-2013 Teacher Associate salaries, due to movement to the “area of concentration”, as follows, and the motion carried unanimously.

Jenny Muhlbauer	\$15,559
Sandra Vahl	\$17,181

**Adjournment.**

There being no further business to come before the regular meeting, Ramsey made the motion to adjourn seconded by Hodne and the motion carried unanimously. The meeting adjourned at 8:25 p.m.

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Scott Hodne, Vice President

Attest:

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Mary K. Heller, Secretary

**ORGANIZATIONAL MEETING FOR NEW IKM-MANNING BOARD OF DIRECTORS**

**Call Organizational Meeting To Order/Approve Agenda.**

Superintendent, Thomas Ward, called the meeting to order at 8:25 p.m. and announced the agenda. Hodne made the motion seconded by Heller to approve the agenda and the motion carried unanimously.

**Discussion/Action Items.**

Election of Board President. Superintendent Ward asked for nominations of a new board president. Heller nominated and made motion, seconded by Ramsey that Dennis Kasparbauer be elected as president of the board of directors for the 2012-2013 school year. There were no other nominations for president. On vote, the motion carried unanimously.

Election of Board Vice President. Board President Dennis Kasparbauer asked for nominations of a new board vice president. Ferneding nominated and made motion, seconded by Heller that Scott Hodne be elected as vice president of the board of directors for the 2012-2013 school year. There were no other nominations for vice president. On vote, the motion carried unanimously.

Administer Oath of Office to Newly Elected Officers. The Oath of Office to the newly elected officers was administered by Superintendent Ward to Dennis Kasparbauer as president and Scott Hodne as vice president of the board of directors for the 2012-2013 school year.

Approve Time, Date, and Place of Regular Monthly Board Meetings Per Board Policy 211.2. Hodne made the motion seconded by Ferneding to set the time and place of the regular board meetings on the third Thursday of each month at 7:00 p.m. at the IKM-Manning CSD Central Office in Manilla. The motion carried unanimously.

Appoint Board Members to the Carroll, Crawford and Shelby County Conference Boards. Hodne was appointed as delegate to the Carroll County Conference Board, Kasparbauer was appointed as delegate to the Crawford County Conference Board, Heller was appointed as delegate to the Shelby County Conference Board for the year 2012-2013. Hodne was appointed as the district IASB delegate.

**Board Reports and Communications.**

The next regular meeting of the board will be Thursday, October 18, 2012, at 7:00 p.m., in the IKM-Manning CSD Central Office, Manilla. The district Site Visit, November 13, 14, and 15, will be discussed at this meeting.

**Adjournment.**

There being no further business to come before the Organizational meeting, Hodne made the motion to adjourn seconded by Ferneding and the motion carried unanimously. The meeting adjourned at 8:30 p.m.

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Dennis Kasparbauer, President

Attest:

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Mary K. Heller, Secretary