

MINUTES OF THE  
MONTHLY BOARD MEETING  
OF THE BOARD OF EDUCATION  
IKM-MANNING COMMUNITY SCHOOL DISTRICT  
THURSDAY, OCTOBER 13, 2011  
7:00 P.M.

**ROLL CALL**

IKM-Manning Directors Present: Amy Ferneding, David Heller, Scott Hodne, Kenny Juhl, Dennis Kasparbauer, Eric Ramsey

IKM-Manning Directors Absent: Lynn Barry

Administrators Present: Superintendent Dr. Thomas Ward, Principals Wendy Hammrich, Sharon Whitson, Brian Wall, Curriculum Director Denise Wall

Secretary: Mary Heller

Guests: Patrick Bruck, Elizabeth Halbur, Pam Kusel, Jill Richards, Deb Musfeldt, Leader, along with Leadership Academy Students Josie Amsden, Collin Borkowski, Jacob Ertz, Ashlynn Lingle, and Jessica Singsank, and Leadership Student Parents Holly Borkowski, Maria Muhlbauer, Todd & Kathy Singsank.

Location: IKM-Manning Central Office in Manilla

**Call Regular Meeting to Order/Approve Agenda**

President Dennis Kasparbauer called the regular meeting to order at 7:00 p.m. and announced the agenda. Hodne made the motion seconded by Juhl to approve the agenda and the motion carried unanimously.

**Communications**

Deb Musfeldt and the 2010-11 Leadership Academy students were present to share with the board their experiences at the Corner Leadership Academy this past summer. They thanked the board for allowing them to attend the Academy and are hopeful that future students will be able to attend the academy.

Superintendent Ward introduced Patrick Bruck and Elizabeth Halbur as Student Representatives to the Board of Education, who will begin their representation on the board at the November meeting. All board members welcomed them and thanked them for their commitment to the Board of Education.

The IKM-Manning Board of Education has been invited by the Anthon Oto and Maple Valley School District's Board of Education to attend a round-table discussion November 9, in the Mapleton High School Commons. The discussion will center on concerns in education relating to funding, enrollment issues, legislative issues, curriculum issues and a Good Conduct Policy.

**Administration Reports**

Principal Hammrich reported that elementary students walked the track in Manning, and the football field in Irwin for the Iowa Healthy State program; mentioned that the Homecoming parade went very well; that Kindergarten students participated in Harvest Days at the Manning Plaza; and discussed the Administrative advantages of I Pad use in the classrooms.

Principal Whitson noted that middle school students would be involved in NWEA testing in the next couple of weeks; that Character Counts and Red Ribbon Week would be next week; that the 5<sup>th</sup>/6<sup>th</sup> grade fun night is upcoming; and that also upcoming will be a "Mad About Money" theatre performance.

Principal Wall discussed the IKM Voc Ag program, and instructor Andy VanAernam, with reference to a Screen Film which presented a very educational, balanced look at animal production in our area. He then noted that he was pleased with 2011 Homecoming.

Curriculum Director Denise Wall presented to board members the IKM and Manning 2010-2011 Annual Progress Reports and Comprehensive School Improvements Plans (CSIP), for their review and approval at the November meeting of the board. She also presented 2010-2011 ITBS Achievement Levels Reports for Irwin Elementary, Manning Elementary, IKM-Manning Middle School, and IKM-Manning High School for board members to review.

Superintendent Ward thanked Dave Heller for generating student achievement questions at the September meeting of the board, noting that there has been great feedback from these questions.

Superintendent Ward then reported on the recent bus inspections in Manning; noted an initial cost of \$4,300.00 for a Lift which is needed at the bus barn in Manning, stating that he will bring more information to board members in November on this; reported that there were 5 in attendance at his first Superintendent Coffee, noting it was a start and that he will continue to invite community members to meet with him; reported that the district has an agreement with EGS for quarterly monitoring reports on the heating/cooling units at Manning at a cost of \$16,900 per year. After discussion of the EGS quarterly monitoring reports, general consensus of the board is that the 1<sup>st</sup> three years were sufficient for this reporting and that this be discontinued; and reported to the board that he has a bid of \$6,300.00 from FMCTC for replacement of the telephone system in Manning. He will get more information to the board and place this as an action item at the November meeting.

Superintendent Ward then reviewed the July Board/Superintendent Work Session with board members, asking for any concerns that the board may have to date. The board discussed the advantages to the district of the visibility and communications of Superintendent Ward.

### **Discussion Items**

Superintendent Ward recommended that the district consider a time line of next spring for the Transportation Shed in Irwin, noting that this would give the district time to solicit the needed help with the project. He noted that Kevin McConnell and Dave Rohe are in the process of cleaning up the current transportation sheds; scraping unused equipment; and moving equipment to the location where it is most needed. General consensus of the board is to put this project on hold at this time, noting that it will be a necessary project next spring.

Superintendent Ward then discussed snow removal at the Irwin and Manilla sites, recommending that the district bid this out, as the district does not have proper equipment for snow removal at these sites. General consensus of the board is to run an Ad asking for bids and report back to the board.

### **Action items**

#### **Approve Consent Agenda.**

The consent items were presented to board members prior to the meeting, for their inspection. Hodne made the motion seconded by Ramsey to approve consent items A through E as follows, and the motion carried unanimously:

#### 6.1 Approve Consent Agenda

##### A. Minutes

B. The payment of October 2011 bills in the Operating Fund in the amount of \$66,202.05, in the Capital Projects Fund in the amount of \$12,048.96, in the Activity Fund in the amount of \$12,604.36, and in the Nutrition Fund in the amount of \$26,045.78.

C-E. Activity, Food Service, and Board Secretary/Manager Reports, to approve the monthly financial statements for the Operating, Management, Capital Projects, Debt Service, PPEL, Activity, and Nutrition Funds, of the IKM-Manning Community School for the month of September, 2011.

6.2 Approve Wording for Policy 905.1-Community Use of School District Buildings, Sites, & Equipment. Ferneding made the motion seconded by Heller to approve IKM-Manning Board Policy 905.1, Community Use of School District Facilities & Equipment, as presented by Superintendent Ward and the motion carried unanimously.

6.3 Approve Policy Revision to 414.1-Classified Employee Vacation, Holidays, & Personal Leave. Juhl made the motion seconded by Hodne to approve IKM-Manning Board Policy 414.1, Classified Staff Leaves, revision as presented by Superintendent Ward and the motion carried unanimously.

6.4 Approve Raising Fixed Assets Reporting from \$2,000 to \$5,000 (Policy 802.4). Hodne made the motion seconded by Ferneding to approve the revision to IKM-Manning Board Policy 802.4, Fixed Assets Management System, as presented by Superintendent Ward, and recommended by School Auditors, and the motion carried unanimously.

6.5 Approve the Use of Internet Banking for Viewing Account Information Only. Ferneding made the motion seconded by Ramsey that the IKM-Manning Board of Education is aware of, and approves, the use of Internet Banking, for viewing account information only, relating to all IKM-Manning bank accounts. Central Office employees only will have access to Internet Banking. Internet transactions will not be made, Central Office will view accounts and print information only, on a stand alone computer designated for Internet Banking only. On vote, the motion carried unanimously.

### **Adjournment.**

There being no further business to come before the regular meeting, Heller made the motion to adjourn the regular meeting seconded by Juhl and the motion carried unanimously. The regular meeting adjourned at 9:05 p.m.

## **ORGANIZATIONAL MEETING FOR NEW IKM BOARD OF DIRECTORS**

### **Call Organizational Meeting To Order/Approve Agenda.**

Superintendent, Tom Ward, called the meeting to order at 9:05 p.m. and announced the agenda. Kasparbauer made the motion seconded by Ramsey to approve the agenda and the motion carried unanimously.

### **Discussion/Action Items.**

Canvass and Approve Board of Election Results. School board election was Tuesday, September 13. Board Secretary Mary Heller reviewed the Abstract of Election and canvassed results of the election with the board. Scott Hodne was re-elected into Director District 1A, for a 4 year term, with 487 votes. David Heller was re-elected into Director District 2A, for a 4 year term, with 412 votes. Lynn Barry received 86 votes as a write-in candidate to District 2A. Lynn Barry was re-elected into the At Large District with 354 votes. Larry Lesle received 298 votes for the At Large District.

Heller made the motion seconded by Hodne to approve the canvassed board election results as submitted to the district from the Shelby County Auditor and the motion carried unanimously.

Administer Oath of Office to Newly Elected Board Members. The Oath of Office to newly elected board members Lynn Barry, David Heller and Scott Hodne, was administered to the newly elected board members by Superintendent Ward prior to this meeting, upon receiving canvassed results from Marsha Carter, Shelby County Auditor.

Election of Board President. Superintendent Ward asked for nominations of a new board president. Heller nominated and made motion, seconded by Ramsey that Dennis Kasparbauer be elected as president of the board of directors for the 2011-2012 school year. There were no other nominations for president. On vote, the motion carried unanimously.

Election of Board Vice President. Board President Kasparbauer asked for nominations of a new board vice president. Heller nominated and made motion, seconded by Juhl that Scott Hodne be elected as vice president of the board of directors for the 2011-2012 school year. There were no other nominations for vice president. On vote, the motion carried unanimously.

Appointment of Board Secretary. Ramsey made the motion seconded by Hodne to appoint Mary Heller as board secretary of the IKM-Manning District for the 2011-2012 school year. On vote, the motion carried unanimously

Administer Oath of Office to Newly Elected Officers and Board Secretary. The Oath of Office to the newly elected officers and the board secretary was administered by Superintendent Ward to Dennis Kasparbauer as president, Scott Hodne as vice president, and Mary Heller as board secretary of the board of directors for the 2011-2012 school year.

Determine Time, Date, and Place of Regular Monthly Board Meetings Per Board Policy 211.2. Hodne made the motion seconded by Heller to set the time and place of the regular board meeting on the third Thursday of each month at 7:00 p.m. The location for these meetings will be in the Central Office in Manilla, as this office holds any and all information the board may need and is centrally located within the IKM-Manning district. The motion carried unanimously.

It was noted at this time that the November, 2011 meeting of the board will be November 10<sup>th</sup>, the second Thursday of November, due to a conflict with the IASB Conference.

Appoint Board Members to County Conference Boards for Crawford, Carroll and Shelby Counties. Kasparbauer was appointed to the position of delegate to the County Conference Board for Crawford County; Hodne was appointed to the position of delegate to the County Conference Board for Carroll County; Heller was appointed to the position of delegate to the County Conference Board for Shelby County for the 2011-2012 school year.

### **Board Reports and Communications.**

The next regular meeting of the board will be November 10, 2011, in the Central Office, Manilla. The IASB Conference will be held on November 16 and 17, 2011. Board members are asked to confirm their attendance with Superintendent Ward or Board Secretary, Mary Heller.

### **Adjournment.**

There being no further business to come before the meeting, Ferneding made the motion to adjourn seconded by Hodne and the motion carried unanimously. The meeting adjourned at 9:35 p.m.

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Denny Kasparbauer, President

Attest:

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Mary K. Heller, Secretary