

MINUTES OF THE
MONTHLY BOARD MEETING
OF THE BOARD OF EDUCATION
IKM-MANNING COMMUNITY SCHOOL DISTRICT
THURSDAY, JULY 14, 2011
7:00 P.M.

ROLL CALL

IKM-Manning Directors Present: Lynn Barry, Amy Ferneding, David Heller, Scott Hodne, Kenny Juhl, Dennis Kasparbauer, Eric Ramsey

IKM-Manning Directors Absent: None

Administrators Present: Superintendent Dr. Thomas Ward

Secretary: Mary Heller

Guests: Andrea Gawley, Pam Kusel, Kathy Lage, John Opperman and Jill Richards were guests at this meeting.

Location: IKM-Manning Central Office in Manilla

Call Regular Meeting to Order/Approve Agenda

President Dennis Kasparbauer called the regular meeting to order at 7:00 p.m. and announced the agenda. Hodne made the motion seconded by Heller to approve the agenda and the motion carried unanimously. President Dennis Kasparbauer welcomed Dr. Thomas Ward to the newly formed IKM-Manning Community School District.

Communications

Superintendent Ward thanked the board for the welcome, noting that the Central Office is quite busy with the transition of ending the IKM and Manning Districts and beginning the new IKM-Manning District. Although quite busy, he appreciates the Central Office staff and that it seems to be a smooth transition.

Superintendent Ward also noted that School Board elections will be September 13, with the candidate filing start date being July 11th and closing date being August 4th. Three positions are up for election, Lynn Barry, at Large; Dave Heller, District 2A; and Scott Hodne, District 1A.

Administration Reports

Superintendent Ward included in the board packet, a Proper Procedures To Handle Concerns In The IKM-Manning Community School District, for handling issues in the District, which he will put out on the website and get to parents. He also included in board packets an article on evaluating the Superintendent, which is one of the most important roles of the Board and feels the progress of students is one of his more important roles.

Superintendent Ward noted that he will be adding a new segment to all meetings, Achievement Report, which will cover all aspects of performance. Denise Wall, Curriculum Director, will be responsible for this reporting. He then noted that he would like the Board to consider adding a Student Representative to the Board. This student would be a high school student, possibly a senior, with responsibilities to report to the Board on activities taking place at the high school. This will be a discussion item for future meetings of the board. Superintendent Ward also discussed his belief in the offering of one year contracts to all administration.

Superintendent Ward reported that the hire of an Aide, along with transportation, for an Early Childhood Special Education student will be necessary. He will update the Board as information becomes available. He then reported that he attended a meeting with Larry Sigel from the Iowa School

Finance Information Services, and will be attending a New Superintendents Workshop for all new Superintendents to the business and to the state, along with the SAI convention on August 3rd & 4th, for education on the finer points of Iowa Finance.

Superintendent Ward gave the board a follow up report on the progress being made after the July 27th meeting with 2nd grade parents. He contacted the Area Education Agency with reference to a Needs Assessment in regards to elementary class sizes. The AEA advised that they do not do these Needs Assessments. He is now checking out the possibility of a Feasibility Study for the district.

Superintendent Ward next reported to the board the need to re-district IKM-Manning Community School District by the year 2013, which will be the responsibility of the AEA; he noted that August 15th and 16th will be inservice days for staff return for the 2011-2012 school year, and that he would like all board members who can attend to be available at 8:30 a.m., Monday the 15th to greet staff with him; he will also meet and greet parents at each individual buildings' scheduled open house; lastly he invited all board members and administration to tour each building while classes are in session, possibly late September.

Discussion Items

The board discussed the feasibility of building a transportation shed in Irwin for use in minor repairs to, and washing of school vehicles. Superintendent Ward will look further into this matter.

Action items

Approve Consent Agenda.

The consent Items A, C, D, and E were presented to board members prior to the meeting, consent item B was presented to board members at the meeting, for their inspection. Hodne made the motion seconded by Ferneding to approve consent items A through E as follows, and the motion carried unanimously:

A. Minutes

B. The payment of July 2011 bills in the Operating Fund in the amount of \$74,963.45, in the Capital Projects Fund in the amount of \$3,501.90, in the Activity Fund in the amount of \$8,460.75, and in the Nutrition Fund in the amount of \$1,421.10.

The payment of End of Year Fiscal Bills in the IKM Operating Fund in the amount of \$43,514.53, in the Manning Operating Fund in the amount of \$73,309.64, in the IKM Management Fund in the amount of \$2,025.36, in the Manning Management Fund in the amount of \$17.63, in the IKM Debt Service Fund in the amount of \$154,297.50, in the Manning Debt Service Fund in the amount of \$174,462.50, in the IKM PPEL fund in the amount of \$2,000.00, in the Manning Activity Fund in the amount of \$13,630.78, and in the Manning Nutrition Fund in the amount of \$170.26.

The End of Fiscal Year transfers from IKM & Manning Community School Districts to the IKM-Manning Community School District, said listing hereto attached.

C-E. Activity, Food Service, and Board Secretary/Manager Reports, to approve the monthly financial statements for the Operating, Management, Capital Projects, Debt Service, PPEL, Activity, and Nutrition Funds, of the IKM and Manning Community School Districts for the month of June, 2011.

Conduct Annual Meeting.

Appoint Board Secretary/Treasurer. Hodne made the motion seconded by Heller to appoint Mary Heller as the IKM-Manning Board Secretary/Treasurer for the 2011-2012 school year and the motion carried unanimously.

Designate Legal Counsel. Ramsey made the motion seconded by Ferneding to designate Rick Franck of Mundt Franck & Schumacher, Denison, Iowa, as IKM-Manning Legal Counsel for the 2011-2012 school year and the motion carried unanimously.

Designate Depositories. Ramsey made the motion seconded by Barry to designate Bank Iowa, Manilla, and First National Bank, Manning, as IKM-Manning Depositories for the 2011-2012 school year with a depository limit of \$3,500,000.00 in each bank and the motion carried unanimously.

Appoint Superintendent and Board Secretary to Sign Warrants. Hodne made the motion seconded by Heller to appoint Dr. Thomas Ward, Superintendent and Mary Heller, Board Secretary to sign warrants of the IKM-Manning Community School for the 2011-2012 school year and the motion carried unanimously. In the event that Dr. Ward or Mary Heller are absent for an unforeseen reason, the Board President, Beth Dickson, and Barb Willenborg will also be listed on bank account signature cards and would then be designated to sign warrants.

Designate Newspaper. Ramsey made the motion seconded by Heller to designate the Harlan Tribune and the Manning Monitor as the official newspapers of the IKM-Manning Community School for the 2011-2012 school year. On vote, the motion carried unanimously.

Approve the Transfer of IKM and Manning Community School District Properties to the IKM-Manning Community School District. Hodne made the motion seconded by Juhl to approve the transfer of IKM and Manning Community School District properties to the IKM-Manning Community School District and the motion carried unanimously.

Adopt Agreement for the IKM-Manning Community School District State of Iowa Retirement Investor's Club 403(b) Plan Document. Ramsey made the motion seconded by Ferneding to adopt the Agreement for the IKM-Manning Community School District State of Iowa Retirement Investor's Club 403(b) Plan Document and the motion carried unanimously.

Personnel Items.

Approve Contracts. Hodne made the motion seconded by Juhl to approve offering the following positions to personnel as listed below and the motion carried unanimously.

Marcela Ehlers/Cook Manning Site	Annual Salary	\$ 7,074.00
Kim Tersliner/Custodian Manilla Site	Annual Salary	\$ 23,775.00
Shannon Rogge/PS-4 Secretary Manning Site	Annual Salary	\$ 20,645.00
Michael Swanson/Custodian Manilla Site	Annual Salary	\$ 23,775.00
Keith Wagner/HS Head Boys Golf Coach	Annual Salary	\$ 2,366.00

Board Reports and Communications.

The next regular meeting of the board will be August 11, 2011 in the IKM-Manning Central Office, Manilla.

Superintendent Ward noted that the board will need to follow-up on the Transition to a New Superintendent work session held on July 29th. Board members have received a summary of this work session from Gaylord Tryon for their review.

Future agenda items will consist of Audit Bids for the three year period of the years 2011-2012, 2012-2013, and 2013-2014; discussing contributory versus reimbursement unemployment through the Iowa Workforce Development for the district; the above mentioned follow up to the Transition of a New Superintendent board workshop; the addition of a Student Representative to the Board;

Adjournment.

There being no further business to come before the meeting, Hodne made the motion to adjourn seconded by Ramsey and the motion carried unanimously. The meeting adjourned at 7:55 p.m.

Denny Kasparbauer, President

Attest:

Mary K. Heller, Secretary